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This is an application for a **new** corporate library card or the **renewal** of an existing corporate library card. Before you complete and sign the application below, please read the following:

You, as owner or Director must sign this form on behalf of the company or organization.

Use of the library card by members of your company/organization will be at your discretion and individuals using the card must have it in their possession when borrowing.

The card may be used to borrow any item in the Library.

You are responsible for all library materials borrowed on the corporate card, and for any overdue charges and lost or damaged materials.

The corporate library card is subject to the current annual membership fee and is valid for one year.

Please inform the Library immediately if this card is lost or stolen.

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Company Director: \_\_\_\_\_

Signature of Company Director: \_\_\_\_\_

The Library requires an accompanying letter on your organization's letterhead verifying your position. This form may be returned by you or a designate to receive your corporate library card.

*Notice: Customer information is collected under authority of the Alberta Libraries Act and the Freedom of Information and Protection of privacy Act.*

**Spread the words.**